
Digitise the Employee Lifecycle with DocuSign

The world is moving to a digital and mobile place. It's because of this shift that HR departments have to adapt. Today's employees and candidates expect digital, mobile experiences and they expect them from any device at any time.

Delight candidates and reinforce your company's image

Today's workforce has grown up in a digital world and their expectations for digital, mobile experiences are higher than ever before. Printing, signing, scanning or physically returning paperwork such as NDAs, offer letters and releases for background checks is not only a hassle for the candidate, but it also reinforces the perception that your company is outdated.

DocuSign Agreement Cloud for HR provides candidates a simpler, digital-friendly hiring experience. It enables potential hires to fill out and sign all paperwork wherever they are on their device, reinforcing a digital-first image of your company.

Modernise your employee experience

HR departments are evolving from an administrative team into a strategic team that manages a company's most important asset—its people. But it's not enough to provide an amazing experience for your candidates and new hires. It's also critical to provide a positive employee experience for your HR team. With DocuSign, you can conduct various paper-based processes digitally, meaning you'll cut cycle times dramatically while streamlining the employee's experience.

Ensure complete accuracy and simplify compliance

In today's increasingly regulated business environment, it's critical for HR organisations to demonstrate compliance with key processes such as new hire identification checks, security check-offs and audits. Even when it comes to non-regulated processes, mistakes in paperwork can be costly. Electronic forms ensure employees don't miss an entry, while automated reminders help maintain compliance.

Improve operational efficiencies

Approximately 62% of HR departments process over 500 agreements every month. That's a ton of agreements. In fact, the processing of agreements can take over 25% of an HR professionals' time. Imagine how much time your HR team would get back with a fully automated, digital system of agreement that connects to your existing HCM, ERP and ATS systems.

Results

80%

reduction in turnaround time by HR organisations who've modernised their system of agreement

£36

average savings for every job offer extended

62%

of HR departments process 500+ agreements per month

“DocuSign has changed the way we recruit and hire employees. At this point, the team can't believe that we used to manage hiring by sending everything out on paper.”

Summer Ford

Senior Director of Recruiting Operations
Salesforce

The DocuSign Agreement Cloud for HR

Everyday, organisations lose the opportunity to acquire and retain amazing candidates and to grow their businesses, simply because they're stuck using outdated traditional HR systems and processes. When not managed right, document management is just one of the critical HR processes that continues to create bottlenecks across teams. The DocuSign Agreement Cloud for HR allows any HR professional to streamline processes across teams, cut costs, improve compliance and free up staff time for more critical HR functions.

eSignature

Send and capture signatures for employee agreements in minutes from virtually anywhere, on any device, while maintaining a complete audit trail.

DocuSign CLM

Manage the full agreement lifecycle for complex contracts with document generation, redlining, real-time negotiation, automatic routing to the right stakeholder to sign, drag-and-drop workflows, and powerful search.

Identify

DocuSign ID Verification is fully integrated with DocuSign eSignature, enabling staff to securely verify new hire's identities as a critical step in the onboarding process.

Integrations

Easily embed DocuSign into your existing tools with 350+ pre-built integrations, like Workday, SAP SuccessFactors, Oracle HCM, Greenhouse and more.

To learn more, go to docusign.co.uk/hr

Use case examples

Recruiting

- Offer letters
- NDA
- Background check consent

Onboarding

- W-4 and state tax forms
- I-9 forms
- Handbook acknowledgment
- Payroll forms
- Equipment requisitions

Compensation

- Bonuses
- Sales and variable compensation
- Stock agreements
- Relocation agreements

Performance management

- Performance evaluations and improvement plans
- Goal documentation

HR admin

- Contractor agreements
- ACA documentation
- Role changes
- Security and training materials
- Annual policy updates

Benefits

- Benefit summary plan descriptions
- Contracts
- Required annual notices

Off-boarding

- Termination certificates
- Stock and severance notifications



About DocuSign

DocuSign helps organisations connect and automate how they prepare, sign, act on and manage agreements. As part of the DocuSign Agreement Cloud, DocuSign offers eSignature: the world's #1 way to sign electronically on practically any device, from almost anywhere, at any time. Today, more than 750,000 customers and hundreds of millions of users in over 180 countries use DocuSign to accelerate the process of doing business and to simplify people's lives.

DocuSign, Inc.
Broadgate Quarter
9 Appold Street, 2nd Floor
London EC2A 2AP UK

For more information
sales@docusign.com
+44 203 714 4800

docusign.co.uk